

HOLLOMAN AFB LIBRARY PATRON VIRTUAL REGISTRATION

To create an account visit www.facebook.com/hollomanlibrary or www.myhollomanlibrary.com and download the Registration PDF.

Sponsor must complete all areas indicated on the form and submit it using their Military email account to holloman.library@gmail.com or stephanie.zollo@us.af.mil

If any areas of required information are missing from the form it will be returned to the sponsor for adjustment and resubmittal.

Once the complete form is received the account will be created within 24-48 business hours. The Patron will be contacted when their card is ready for pickup at the library. At that time, the patron will just need to show their DOD ID to the clerk and they will be given their library card. If the sponsor has included a spouse, the spouse can retrieve the card with their DOD ID in lieu of the sponsor should that prove more convenient.

HOLLOMAN AFB LIBRARY PATRON REGISTRATION FORM

Patron Code: (Circle One) : ACTIVE DUTY DOD CIVILIAN RETIRED STUDENT CONTRACTOR/AAFES
NAF/GS

Is your spouse also Active Duty? YES NO

Name of Active Duty Member.....: Last First MI

Active Duty Member's Rank.....(Circle One).....: AMN A1C SRA SSG YSG MSG SMS CMS

2LT 1LT CPT MAJ LTC COL GEN

IFTDY: Departure Date: Supervisor Name: Supervisor Contact:

Branch of Service...(Circle One)....: AIR FORCE ARMY NAVY MARINES FOREIGN OTHER

WORK INFORMATION:

DUTY PHONE: 875-_____

Squadron/Office Symbol: _____

Zip/Postal Code: _____

E-mail Address: _____

HOME INFORMATION:

Personal Phone Number: _____

Physical Address: _____

Zip/Postal Code: _____

E-mail Address: _____

**PLEASE COMPLETE REVERSE
SIDE OF FORM ALSO!**

SEE OTHER SIDE FOR PRIVACY ACT INFORMATION

If this form is filled out the following apply:
This document contains information which must be protected IAW AFI 33-332 and DoD Regulation 5400.11; Privacy Act of 1974 as Amended Applies, and it is For Official Use only (FOUO). It will be monitored and disposed of IAW AFI 37-132, AUTHORITY: 10 USC 8012.

PRIVACY ACT STATEMENT

AUTHORITY: Chapter 31 Title 44 USC Section 3101.

PRINCIPAL PURPOSE: To provide patron locator information for contacting library patrons.

ROUTINE USES: To provide patron contact for reserve book notices, reference services and overdue notices to patron and/or unit commander. Disclosure is voluntary. Without this information, library materials may not be removed from the library. I understand that the library does not accept responsibility for my child's choice of materials from either adult or children's collections (books, videos, music, etc). I will notify the library of any changes of address or organizations, as well as loss of my card.

SPOUSE: Last Name First MI

OTHER DEPENDENTS:

1. Last Name First MI

2. Last Name First MI

3. Last Name First MI

4. Last Name First MI

5. Last Name First MI

***Your library presents opportunities for many fascinating, educational and entertaining experiences. We are pleased that you are exploring them. Ahrens Memorial Library provides a wide variety of material representing many points of view on topics of interest to a diverse community. Libraries contain some printed and audiovisual materials which you may find objectionable. It is not the library's role to decide which items are appropriate for you and your family. We provide alternatives; you make the choice.

SIGNATURE: _____ **DATE:** _____

**ONCE COMPLETE EMAIL THIS FORM FROM SPONSOR'S MILITARY EMAIL TO
HOLLOMAN.LIBRARY@GMAIL.COM OR STEPHANIE.ZOLLO@US.AF.MIL**

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